ANTHONY TURNER

OPERATIONS AND TECHNOLOGY LEADERSHIP

Claymont, DE | 302-259-0347 | iamtoneturner@gmail.com

Technology and operations leader with 18+ years of experience in multi-site service delivery, procurement, vendor management, and team supervision. Manage an annual budget of approximately $400,000. Connect systems, staff training, enrollment data quality, and marketing with practical process improvement; business ownership adds client delivery and technology recruiting experience.

PROFESSIONAL EXPERIENCE

Director of Technology

Charter School of New Castle | New Castle, DE | June 2019–Present

- Manage annual E-Rate funding activities and security grant projects; experience includes applications, compliance documentation, and reimbursement requests, with recent work focused on procurement, vendor coordination, and project delivery.
- Manage budgets for technology initiatives and operational needs, evaluating vendor proposals and aligning purchasing, project scope, and resource allocation with leadership priorities.
- Coordinate vendor selection, purchasing, implementation schedules, and service issue resolution across technology and infrastructure; maintain relationships that support pricing and dependable service.
- Manage campus access control systems and coordinate security technology requirements, vendor support, and planned improvements with school leadership.
- Led fulfillment and distribution of 880 devices, including 80 staff devices and 800 student Chromebooks, within two weeks through structured planning and team coordination.
- Identified enrollment and attendance discrepancies affecting funding-related reporting; reconcile records and train coordinators and administrators on data quality and reporting responsibilities.
- Develop operating procedures and proposed consolidated ownership of enrollment, attendance, and Unit Count, separating front-office document collection from reporting duties to clarify accountability.
- Lead marketing coordination and enrollment communications, setting team deliverables and developing photography guidance and family feedback surveys.
- Coordinated the transition to eGoldFax, including line porting, departmental routing, and staff instructions for a shared communications service.
- Develop disaster recovery plans and information security policies; coordinate staff training and use enterprise systems and automation to support consistent daily workflows.

LEADERSHIP SCOPE

18+ years

Technology and operations experience

~$400K

Annual budget managed

Scope: Approximately 800 students and 100 staff across two main buildings and two modular facilities. Expanded responsibilities include marketing and enrollment operations.

CORE EXPERTISE

Budget Management

Vendor Relations

Procurement

Operational Planning

Process Improvement

Project Delivery

Team Leadership

Access Control Systems

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PROFESSIONAL EXPERIENCE CONTINUED

Director of Technology

EastSide Charter School | Wilmington, DE | February 2015–June 2019

- Directed technology operations, maintaining network and security systems, server infrastructure, and domain policies.
- Managed vendor relationships and purchasing coordination; delivered staff training to support technology use in daily operations and instruction.

Hardware Manager and Technology Manager

Mastery Charter Schools | Philadelphia, PA | June 2008–February 2015

- Managed technology projects across 17 campuses serving 7,000 users and supervised 10 technology associates and support staff.
- Managed 11,000 devices as Hardware Manager, overseeing deployment, procurement, and service; coordinated 10–15 projects annually.
- Managed inventory audits, reporting, and analysis to support equipment accountability; cultivated vendor relationships that secured discounts, promotions, and improved service.

BUSINESS OWNERSHIP

Founder | School Rescue LLC

Lead K–12 technology consulting and operational support, including systems integration, automation, and staff training. Recruited and hired EastSide Charter School's Director of Technology, who has completed two successful years in the role. Manage the school's backend infrastructure and data backups through School Rescue.

Founder and CEO | TotalGraphix LLC

Deliver marketing and branding projects for schools and businesses, including custom apparel, promotional products, and print advertising. Manage client requirements, pricing, artwork approvals, vendors, and production decisions to align costs and delivery with project needs.

APPLIED AI

Advanced hands-on use of Claude, OpenAI/ChatGPT, Google Gemini, and NotebookLM for research, process documentation, staff communications, and workflow development. Review outputs against source material and operational requirements.

SYSTEMS

Microsoft 365, Google Workspace, access control systems, Ubiquiti UniFi, Syncro, Spiceworks, Infinite Campus, ClassLink, Clever, Canva, and Adobe Creative Suite.

EDUCATION

DeVry University | Coursework in Business Information Systems

The Art Institute of Philadelphia | Coursework in Multimedia Design